

Resident Students' Charter

“The University of Technology, Jamaica Resident Student Charter aims to set out in general terms, the standard of accommodation and associated services provided by our Accommodation Staff. This Charter will also define your responsibilities and obligations both to the Accommodation Team and equally important, your fellow residents.

The Team’s aim is to provide a high standard of Resident Life that inculcates and encourages good morales and values that life at the University of Technology, Jamaica can bring.”

We, the Accommodation Team, are committed as best as possible to:

- ◆ Providing a comfortable, clean, safe and secure physical environment free from fear, intimidation and harassment;
- ◆ Providing non-discriminatory treatment to all students regardless of age, ethnic origin, gender, religious belief, disability or sexual orientation (this list is not exhaustive);
- ◆ Showing respect to the needs of our diverse community;
- ◆ Providing workable equipment and comfortable furnishing;
- ◆ Ensuring that routine, and urgent repairs are attended to where practicable within seven working days;
- ◆ Providing information on the rules and regulations governing resident life;
- ◆ Providing a high level of support and service to all students living in the Halls of Residence
- ◆ Providing advice and assistance where there is a complaint or concern;
- ◆ Providing a well defined grievance, disciplinary, and appeal procedure to ensure fairness and transparency in dealing with matters of conduct.
- ◆ Acting promptly and fairly regarding any complaint of harassment or discrimination;
- ◆ Applying disciplinary procedures against serious breaches of conduct directed at a student or group of students, and apply penalties as set out in the University Students’ Handbook **Ordinance 14 Student Discipline**;
- ◆ Providing opportunities through Developmental Programmes designed to contribute to holistic development of the resident student;
- ◆ Encouraging orderly and respectful student interaction to all students living in the resident halls.
- ◆ Providing you with a copy of the Resident Students’ Handbook for reference throughout your tenure on the Hall.

You, as a Resident of the UTech Halls of Residence, are expected to:

- ◆ Comply with all regulations governing the Halls of Residence;
- ◆ Be very familiar with the guidelines governing the halls as outlined on the UTech Website, Student Handbook, and any other guideline that may be developed from time to time;
- ◆ Read carefully and familiarize yourself with all information posted on (included but not limited to) notice boards, the website, student portal, and email;
- ◆ Retain your copy of the Resident Students’ Handbook for reference throughout your tenure on the Hall;
- ◆ Keep the facilities clean and play your part in maintaining a safe and secure environment;
- ◆ Treat the buildings and facilities with care and value;
- ◆ Be environmentally responsible including but not limited to the disposal of garbage and the use of water
- ◆ Take responsibility for your own health and safety and that of others who may be affected by your actions or lack thereof;
- ◆ Maintain a generally acceptable level of hygiene in all areas;
- ◆ Provide up-to-date details to your Resident Manager including landline and mobile phone numbers, home address, and emergency contact information (name, work and home addresses, and work, home, and mobile telephone numbers);
- ◆ Inform the Resident Manager and Medical Team of any medical, physical or other issues that may require particular attention;
- ◆ Inform immediately the Resident, Medical and Safety & Security Teams of all emergencies;
- ◆ Cooperate with the Resident and Safety & Security Teams in identifying persons whose behaviour may be endangering the safety of others.
- ◆ Treat others within the community with courtesy, fairness and respect regardless of race, ethnic origin, age, gender, marital or parental status, sexual orientation, religion and belief, or disability;
- ◆ Respect the rights of your roommate and desist from engaging in any activity that may negatively impact your roommates health, security or comfort within the dormitory room as well as other places;
- ◆ Ensure guests comply with rules and regulations within the Halls of Residence as detailed in the Halls of Residence Handbook;
- ◆ Exercise care in the safekeeping of room key and access swipe card at all times, as the swipe access card is for your use only, and should not be given to others under any circumstances or without the knowledge and permission of the Resident and Safety & Security Teams;
- ◆ Pay your Dorm fee before occupying the Hall.

Accommodation Team (Accommodation Officer, Administrative Support, Resident Managers and Resident Student Executive body)