

University of Technology, Jamaica
College of Business and Management

The Student Affairs and Advisement
Centre welcomes all our new
students

We wish you every success in your academic course of study leading to success in your career

- **From Day 1, you must:**
- Take Responsibility
- **Access Resources**
- **Keep Current**
- Enquire when you don't know

- Communicate at all levels
- **Heed warning signals**
- Attend Classes
- Resolve to do your best
- **Gravitate towards winners**
- Educate yourself to achieve your goals



I encourage questions.
I engage students.
I support critical thought.
I boost spirits.
I inspire dreams.
I cultivate learning.

I ADVISE.

Advisor's Major Role: Help and Support



What do you need to Know

- Dedicated Email to students:
cobamadvisement@utech.edu.jm
- Dedicated Telephone: 2100 (to be activated)
- Visit the COBAM SAAC Unit
- Mass mails to first year students to attend meetings
- Flyers on Students' Portals

Important information

REGULATION 3

- **Grade Point Average (GPA?)**

- ... GPA is a quantitative measure of a student's performance....the average obtained by dividing the sum of the product of grade point and credit for each module by the total number of credits attempted. (Student handbook, pages 154-155)

- **Minimum GPA**

- **2.0** for students admitted 2018/2019
- Shows students average grade for all modules throughout duration of study
- **GPA is affected by all grades...whether pass or fail**
 - **Calculation of GPA Table 4, (Page 155)**

Important information

- Components of GPA
- **1) Credits**
 - The points a student gets for completing modules at levels 1, 2, 3, 4
 - Students are required to complete a certain number of credits for each level. Level 2 – 26-59, level 3 59-92 and level 4 – 92 and above
 - They are also required to have a certain number of credits to be awarded a degree

Grading Scale page 153

Table 2: Grading System

Performance Description	Grade	Grade Point	Percentage Scale
Excellent	A	4.00	90-100
	A-	3.71	80-89
Good	B+	3.42	75-79
	B	3.14	70-74
	B-	2.86	65-69
Satisfactory	C+	2.57	60-64
	C	2.29	55-59
	C-	2.00	50-54
Unsatisfactory	D+	1.71	45-49
	D	1.43	40-44
	D-	1.14	35-39
	E	0.86	30-34
	U	0.00	0-29
Absent	AB	0.00	
Pass	P	–	
Fail	F	–	

Important information

- Components of GPA
- **4) Grade points earned**

The actual number of points students achieve when they take a module. This is based on:

- The number of credits for each module
- The letter grade received after completing a course
- The grade points allotted based on the letter grade received

Example: You get an A- (3.71) for a 3 credit course. You would have earned 11.13 grade points

Resources for Students

- COBAM SAAC - Student Affairs and Advisement Centre
- Student welfare
- Student services
- University Counsellor
- Medical Centre
- Programme Directors and Heads of School
- Other – other courses of study and schools

Important information

- **Academic Probation**
- A student is placed on academic probation (AP) if their GPA is below 2.0
 - After two consecutive years on AP, the student is at **risk of being discontinued** from their course of study
 - A student with a discontinued status either has to leave UTECH or choose another course of study
 - Time lost
 - Money lost

What your Progress Report says about you

Results

Year	Prd	Mod Code	Module Name	Occ	A	Grd	Rt	#Crd	GP
2016/7	SEM1	ECO1004	Elements of Economics	UM1	1	B+	P	3.00	3.33
2016/7	SEM1	ENT1001	Foundations of Entrepreneurship	UN1	1	B+	P	3.00	3.33
2016/7	SEM1	INT1001	Information Technology	UN3	1	B+	P	3.00	3.33
2016/7	SEM1	MAT1044	College Mathematics 1A	UM3	1	A-	P	4.00	3.67
2016/7	SEM1	ECO1015	Introduction to Logic	UN5	1	A	P	2.00	4.00
2016/7	SEM2	COM1020	Academic Writing I	UNB	1	WM	D	3.00	0.00
2016/7	SEM2	MAN1010	Management and Intrapreneurship	UN1	1	B	P	3.00	3.00
2016/7	SEM2	ACC0001	Fundamentals of Accounting	UM2	1	A-	P	0.00	3.67
2016/7	SEM2	ENT2000	Entrepreneurial Behaviour	UM1	1	A-	P	3.00	3.67
2016/7	SEM2	MAT1045	Calculus for Social Science	UM2	1	A	P	3.00	4.00
2017/8	SEM1	ECO3001	Caribbean Economic Environment	UN1	1	B-	P	3.00	2.67
2017/8	SEM1	COM1020	Academic Writing I	UM9	2	B	P	3.00	3.00
2017/8	SEM1	MAN2014	Small Business Management	UM1	1	B	P	3.00	3.00
2017/8	SEM1	ACC2001	Introduction to Financial Accounting	UN1	1	A-	P	3.00	3.67
2017/8	SEM1	CIT4016	Management Information Systems	UN1	1	A-	P	3.00	3.67
2017/8	SEM1	STA2004	Business Statistics	UN2	1	A-	P	3.00	3.67
2017/8	SEM2	COM2014	Academic Writing II	UM2	1	B+	P	3.00	3.33
2017/8	SEM2	ACC2009	Managerial Accounting for Entrepreneurs	UN1	1	A-	P	3.00	3.67
2017/8	SEM2	LAW2001	Business Law	UN1	1	A-	P	3.00	3.67
2017/8	SEM2	MAN1009	Organizational Behaviour for Small Busin	UN1	1	A-	P	3.00	3.67
2017/8	SEM2	MKT2001	Fundamentals of Marketing	UN1	1	A-	P	3.00	3.67
2018/9	SEM1	FIN3011	Financing the Business Venture	UN1	1	B-	P	4.00	2.86
2018/9	SEM1	MAN3020	Decision Science	UN1	1	B-	P	3.00	2.86
2018/9	SEM1	MKT4011	Global Marketing	UM1	1	B	P	3.00	3.14
2018/9	SEM1	MKT3023	Innovation & Development: Products, Serv	UM1	1	B+	P	3.00	3.42
2018/9	SEM1	SPA3001	Basic Spanish	UX3	1	A	P	3.00	4.00
2018/9	SEM2	ENT3009	Entrepreneurial Ventures 1	UE1	1	B-	P	3.00	2.86
2018/9	SEM2	MKT2004	New Venture Marketing	UN1	1	B-	P	3.00	2.86
2018/9	SEM2	ENT3010	Project Management for the Entrepreneur	UE1	1	B+	P	3.00	3.42
2018/9	SEM2	ENT3011	Social Entrepreneurship	UE1	1	B+	P	3.00	3.42
2018/9	SEM2	ENT4012	Entrepreneurship & Leadership	UN1	1	B+	P	3.00	3.42
2018/9	SEM2	RES3025	Business Research Methods	UM1	1	A-	P	3.00	3.71

Credit Exemptions

Year	Prd	Module	Module Name	#Crdts
2016/7		COM0001		0

Weighted Average: 3.39
 Total # Credits Used: 91.00
 Total # Credits Taken: 94.00

Summary

#Enrolled on: 32 #Passed: 31 #Failed: 0 #Deferred: 1 #Attempt 3: 0

Progression Result

2016/7 Agreed:CONTINUE
 2017/8 Agreed:CONTINUE
 2018/9 Agreed:CONTINUE

What your Progress Report says about You

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Year      Prd   Mod Code Module Name                Occ A Grd Rt  #Crd  GP
2018/9 SEM1 MAT1044 College Mathematics 1A          UM1 1 U   F   4.00  0.00
2018/9 SEM1 ECO1004 Elements of Economics          UE1 1 D-  F   3.00  1.14
2018/9 SEM1 ECO1015 Introduction to Logic          UE2 1 C-  P   2.00  2.00
2018/9 SEM1 ENT1001 Foundations of Entrepreneurship UN1 1 C   P   3.00  2.29
2018/9 SEM1 INT1001 Information Technology         UM1 1 B   P   3.00  3.14
2018/9 SEM2 ACC2009 Managerial Accounting for Entrepreneurs UM1 1 IN  D   3.00  0.00
2018/9 SEM2 CSP1001 Community Service Project      UNC 0 L   D   1.00
2018/9 SEM2 MAN1010 Management and Intrapreneurship  UE1 1 C   P   3.00  2.29
2018/9 SEM2 ENT2000 Entrepreneurial Behaviour        UM1 1 C+  P   3.00  2.57
  
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Credit Exemptions

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Year      Prd   Module  Module Name                #Crdts
  
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Weighted Average:  1.82
Total # Credits Used:  21.00
Total # Credits Taken:  25.00
  
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Summary

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#Enrolled on: 9    #Passed: 5    #Failed: 2    #Deferred: 2    #Attempt 3: 0
  
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Progression Result

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2018/9  Agreed:ACAD-PROB
  
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FACTS

- CoBAM is the largest Academic Unit in the University
- Level 1 students in COBAM **1210**
- Level 1 Students on Academic Probation **312 (26%)**
 - **Adjustment to college/transitional challenges**
 - **Lack of knowledge – policies and procedures**
 - **Failing too many modules/credit hours in first semester**
 - **Not taking action such as Grade Forgiveness and Module Withdrawal**
 - **Attending only one semester**
 - **Failure to meet deadlines**
 - **Lack of focus**
 - **Family and financial issues**
 - **Other**

Welcome to Adult Life!!

Your Passport to the Future

Education is our
passport to the
future, for
tomorrow
belongs to the
people who
prepare for it
today
-Malcolm X

Your dream, vision, goals

“Champions aren’t
made in gyms.
Champions are made
from something they
have deep inside
them a desire, a
dream, a vision. They
have to have the skill
and the will. But the
will must be stronger
than the skill.” -
Muhammad Ali



THANK YOU

Contact for Student Advisement:

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Dr. Claudette Williams-Myers: 2140

E-mail: cobamadvise@utech.edu.jm

Advisement telephone: 2100 (to be activated)