

Business & Computer Studies

The Bachelor of Education in TVET with a specialisation in Business & Computer Studies is offered at the School of Technical and Vocational Education (SOTAVE).

The vision of SOTAVE is to provide quality teachers in technical specialisations by promoting academic excellence through the development of competence in and a mastery of skills in critical areas of need for a rapidly changing society.

Possible Careers:

- Business Education Teacher
- Information Technology Instructor
- Career Counsellor
- Office Administrator
- Legal Assistant
- Administrative Assistant
- Accountant
- Junior Manager
- Junior Programmer
- Bursar
- Assistant Researcher
- Human Resource Officer
- IT Specialist
- Court Reporter
- Instructional Coordinator
- Data Analyst

Our Philosophy

The Business and Computer Studies specialisation is structured to provide prospective teachers at the secondary and lower tertiary levels with the skills, knowledge and perspectives that enhance efficiency in a rapidly changing classroom and ultimately, the business environment. This dynamic programme is comprehensive in its content, forward-looking in its approach, practical in its delivery and provides a environment where students learn to work independently and collaboratively.

For Further Information Contact:

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University of Technology, Jamaica
Faculty of Education and Liberal Studies
School of Technical and Vocational Education



**Bachelor of Education in
Technical & Vocational
Education & Training
with specialisation in
Business and Computer Studies**

PROGRAMME OVERVIEW



The Bachelor of Education in Technical and Vocational Education and Training B.ED/TVET Programme assumes a straight 4-year model where upon completion, the student earns a Bachelor of Education in (TVET) with specialization in one of the following three areas:

- Administrative Management & Technology (AMT)
- Business Studies (BS)
- Computing with Accounting

Business & Computer Studies Core Courses

- Introduction to Financial Accounting
- Financial Accounting 1
- Science & Technology
- Special Topics in:
 - Business Education
 - Legal Environment of Business
 - Management Principles
 - Teaching Practice.

Programme Goals

The programme is designed to enable the graduate to:

- Teach business subjects using current information, communication and computer technology in the classroom.
- Occupy administrative/leadership positions in the Technical and Vocational Education and Training system.
- Demonstrate a high level of proficiency in the skills gained in business and computer studies by practical application.
- Use appropriate methodologies to respond to/address the learning styles of their students and learners.
- Demonstrate sound values that will enhance their effectiveness as educators and trainers.
- Exhibit positive attitudes as professionals in the education system as well as in the industry.
- Design & create instructional materials that meet the needs of diverse learners.
- Provide leadership in curriculum planning, development, implementation and evaluation.

General Entry Requirements

Five (5) CSEC passes at the General Proficiency level including Mathematics, English Language (Grades 1 & 2 and Grade 3 since June 1998), and three other approved Business subjects, or Grades A, B or C at the GCE O'levels.

Admission with Advanced Standing

Applicants from the University of Technology, Jamaica or other recognized tertiary institutions that have previously completed programmes that are relevant to the desired programme may be eligible for advanced standing or credit transfers.



Admission via Prior Learning Assessment

Applicants with experience in their option of interest may apply for entry via Prior Learning Assessment (PLA); see UTech website for details or call the PLA Office at 876-970-5549.